



**Committee:** AUDIT COMMITTEE  
**Date:** WEDNESDAY, 25 MAY 2022  
**Venue:** MORECAMBE TOWN HALL  
**Time:** 6.10 P.M.

## A G E N D A

1. **Appointment of Vice-Chair**

To appoint a Vice-Chair for the 2022/23 municipal year (the Vice-Chair must not be a member of Cabinet or Overview and Scrutiny)

2. **Apologies for Absence**

3. **Minutes**

Minutes of meeting held on 23<sup>rd</sup> March 2022 (previously circulated).

4. **Items of Urgent Business authorised by the Chair**

5. **Declarations of Interest**

To receive declarations by Councillors of interests in respect of items on this Agenda.

Councillors are reminded that, in accordance with the Localism Act 2011, they are required to declare any disclosable pecuniary interests which have not already been declared in the Council's Register of Interests. (It is a criminal offence not to declare a disclosable pecuniary interest either in the Register or at the meeting).

Whilst not a legal requirement, in accordance with Council Procedure Rule 9 and in the interests of clarity and transparency, Councillors should declare any disclosable pecuniary interests which they have already declared in the Register, at this point in the meeting.

In accordance with Part B Section 2 of the Code Of Conduct, Councillors are required to declare the existence and nature of any other interests as defined in paragraphs 8(1) or 9(2) of the Code of Conduct.

6. **Internal Audit Progress Report (Pages 4 - 13)**

Report of the Internal Audit and Assurance Manager.

7. **Counter Fraud – Annual Report 2021/22** (Pages 14 - 18)  
Report of the Corporate Fraud Manager.
8. **Review of the Council's Counter Fraud Policies**  
Report of the Corporate Fraud Manger.  
*Report to follow.*
9. **Audit Committee Assurances in Relation to the Financial Reporting Process** (Pages 19 - 40)  
Report of the Chief Finance Officer.  
*This Report was marked “to follow” and was published on 23<sup>rd</sup> May 2022.*
10. **Risk Management Update** (Pages 41 - 43)  
Report of the Chief Finance Officer.  
*This Report was marked “to follow” and was published on 24<sup>th</sup> May 2022.*
11. **Statement of Accounts Update** (Pages 44 - 48)  
Report of the Chief Finance Officer.  
*This Report was marked “to follow” and was published on 23<sup>rd</sup> May 2022.*
12. **Work Programme** (Pages 49 - 51)  
Report of the Chief Finance Officer.  
*This Report was marked “to follow” and was published on 23<sup>rd</sup> May 2022.*

## **ADMINISTRATIVE ARRANGEMENTS**

### **(i) Membership**

Councillors Paul Stubbins (Chair), Gerry Blaikie, Abbott Bryning, Darren Clifford, Geoff Knight, Oliver Robinson and Peter Yates

### **(ii) Substitute Membership**

Councillors Roger Cleet (Substitute), Jason Firth (Substitute), Joyce Pritchard (Substitute), David Whitaker (Substitute), John Wild (Substitute), Jason Wood (Substitute) and Joanna Young (Substitute)

### **(iii) Queries regarding this Agenda**

Please contact Sarah Moorghen, Democratic Services - email [smoorghen@lancaster.gov.uk](mailto:smoorghen@lancaster.gov.uk).

**(iv) Changes to Membership, substitutions or apologies**

Please contact Democratic Support, telephone 582170, or alternatively email [democracy@lancaster.gov.uk](mailto:democracy@lancaster.gov.uk).

MARK DAVIES,  
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